



Giving Me Access to Your Website

A quick, secure way to let me build and manage your site — without ever sharing your password. You stay the owner of your account and can remove my access at any time.

BEFORE YOU START

Your domain should already be set up on **Cloudflare** (that's where your website and its address live). Not sure, or don't have a Cloudflare account yet? Just reach out first — I'll help you sort that before the steps below.

ADD ME AS A MEMBER — STEP BY STEP

- 1 Go to `dash.cloudflare.com` and **log in**.
- 2 If you manage more than one account, **select the account** with your website.
- 3 In the left sidebar, open **Manage Account**, then click **Members**.
- 4 Click the **Invite** button.
- 5 Enter my address exactly: `robert@rlforgeworks.com`
- 6 For **Scope**, choose your website's domain (or "All domains").
- 7 For **Role**, choose **Administrator** — lets me build & manage the site, but not touch billing or add people.
- 8 Click **Continue to summary**, review, then click **Invite**.
- 9 Done. I'll get an email, accept, and start work.

WHAT THIS LETS ME DO

- ▶ Build & update your website
- ▶ Manage your site's settings & address
- ▶ Keep everything running

WHAT IT DOES NOT DO

- ▶ No access to billing or your card
- ▶ Can't add or remove other people
- ▶ You stay the owner — always

REMOVING MY ACCESS LATER

Any time you like: **Manage Account** → **Members**, find my name, click **Revoke**, confirm. Done — your account is fully yours. And if anything here is unclear, don't guess — email or call me and I'll walk you through it in about two minutes.